



Newsletter March 2007

1. Upcoming Events:

a. JSC Space Settlement Design Competition 2007 –

March 9th – 11th, 2007 at the Gilruth Center and JSC Building 9.

JSC Space Settlement Design Competition for High School students, involving students from southeast Texas and northwest Iowa. There will be four teams of 41 kids that will be designing a Mars surface base. You are invited to help out as a volunteer Technical Trainer or with the judging of the presentations. There will be all you can eat free food and volunteers will receive a tee shirt. A detailed data package of instructions will be given out ahead of time. Please view the website for more information <http://www.marsbase.org/settlement.html> and contact Mr. Norman Chaffee at Norman.h.chaffee@nasa.gov

b. SWE- HA March Professional Development Conference –

Saturday, March 31st, 2007. 8-8:30am Registration, 9am-3pm

Location: Bechtel Corporation, The Lakes on Post Oak,
3000 Post Oak Blvd, Houston TX 77056

Price: \$40 SWE Members
\$50 Non-Members
\$30 Students/Unemployed

Registration: <http://www.swehouston.org/meetings.html>

Lunch will be provided.

c. Boeing Women In Leadership (BWIL), Women International Day 2007 – Wednesday, March 21st, 2007 at 11:30am – 12:30pm.

Location: Boeing Bay Area Building, Leadership Conference Room.
3700 Bay Area Blvd, Houston, TX , 77058.

Come experience and socialize with professional engineers from various countries. The Evolution of Women in the Workplace will be presented. For more info contact: Andrea Kelly Andrea.Kelly@boeing.com or at 281-226-8690

2. SWE Region C Conference

March 23-25, 2007 at Texas A&M University, College Station, Texas

- This is a great way to meet other professional SWE women within our region. If you would like to attend, please register at <http://www.surveymonkey.com/s.asp?A=163826073E33981>
Or contact Annemarie Ketola at 281-226-4793 or Annemarie.S.Ketola@boeing.com
- For Hotel reservations, contact:
Hilton College Station
<http://www.hiltoncs.com/>
979-693-7500
group name: Society of Women Engineers
group rate: \$89/night

3. Annual SWE-TSC Spring Banquet

When: Saturday April 21st, 2007

Time: 5pm

Where: Tommy Restaurant.

Map:http://maps.yahoo.com/maps_result?addr=11660+Westheimer+Rd%2C&csz=Houston&country=us&new=1&name=&qty=

Come join and celebrate a wonderful year of SWE-TSC. **Tara Hyland from Virgin Galactic** will be discussing future space endeavors. Volunteers are needed. Contact Lisa Reuter at lisa.a.reuter@boeing.com or 281-226-8684. More information will follow.

4. SWE-TSC April Luncheon

Thursday April 12th, 2007 at 11:30am. Informal Networking luncheon.

Location: *Hilton Hotel (Luna Restaurant) on NASA Rd 1. No RSVP required!*

5. SWE-TSC ELECTIONS

If you would like to become an officer or know of someone that would be great to represent SWE-TSC for 2007 -2008, please contact Annemarie Ketola Annemarie.S.Ketola@boeing.com or 281-226- 4793

Here is a brief description of the open positions

I. President

- Represent SWE to the community in all official functions
- Should attend and coordinate all meetings; send out agendas
- Establish section goals
- Contact other organizations about joint meetings
- Contact surrounding area school and offer SWE assistance
- Nominate members for SWE national awards and develop award packets to be submitted by December
- Co-chair with Treasurer Fundraising Committee
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II. Vice President

- Take over Role of President in her absence
- Assists the President in coordinating meetings
- Oversee the following Committees:
 - Christmas Party
 - Luncheon
 - Nominations
 - Student Section

III. Secretary

- Recording of Minutes
 - At all meetings (including officer's meetings)
 - Keep records on CD and 1 hardcopy (in Secretary's Folder)
 - Send copy of Minutes to Webmaster after each meeting
- Observe and keep records of all things done in Secretary's Folder
- Maintain Membership directory
- Maintain swe-texaspacecenter-1@swe.org email list
- Oversee the following Committees:
 - Historian
 - Newsletter
 - Publicity
 - Webmaster

IV. Treasurer

- Write Financial Reports as required by National
- Set up Fiscal Year Budget
- Keep all financial records and maintain balance of checkbooks
- Pay
 - Mailbox bills
 - Reimbursement checks
 - Other bills
- Send out receipts for all donations (coordinate Thank-you note with President)
- Develop Corporate Support solicitation letter
- Observe and keep records of all things done in Treasurer's Folder
- Oversee the following Committees:
 - Banquet
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V. Section Representative

- Write Section Reports as required by National
- Represent the section at Regional meetings
- Represent the section at National Convention
- Inform the section about regional and national events
- Receive and inform the section about correspondence from SWE National, Region C, other sections/organization, etc.
 - SWE conventions
 - Online events
 - Changes in Policy
 - News