

**SOCIETY OF WOMEN ENGINEERS**  
**CENTRAL OHIO EXECUTIVE COUNCIL MEETING – FY05 AGENDA**  
**December 4, 2004 8:00 – 9:30 AM**  
**First Watch, Dublin**

Attendees: Betsy, Rachel, Suzanne, Lee Ann, Lynne

**Council Updates:**

1. President (Kristina), absent, covered by VP Betsy:
  - a. We decided NOT to provide financial assistance (Approx. \$100) in hosting an individual seminar (ie. women in management, diversity, ethics, etc.) during the 2005 SWE Ohio Valley Region G Conference.
  - b. Chapter attendance at the Region G conference (2/25 – 27)
    - i. We voted to pay for a room for Kristina, Lee Ann, Sarah Drees and Tricia. Rachel is attending, but staying with family.
2. Vice President (Betsy)
  - a. Fundraising Support Needed
    - i. Please create list of local potential “sponsor companies” for Rachel to send fundraising letters to by 12/15/04. Rachel is writing letter to send to sponsors.
    - ii. Possibility of hosting SWE garage sale in Spring? Betsy volunteered to have sale at her home in May. We will solicit donations in our newsletter and emails.
3. Secretary (Lynne)
  - a. Winter Newsletter Ideas?
    - i. Bio of Rachel Lewis (speaker at 4<sup>th</sup> membership meeting).
    - ii. Letter from the President (Kristina).
    - iii. Pottery Painting picture and brief write up (Tricia).
    - iv. Garage Sale donations.
    - v. Funds development article
    - vi. Toy Challenge article – Rachel
    - vii. WiE bowling article – Lynne with pictures from Rachel
    - viii. PLEASE send other ideas to Lynne by 1/5/05
4. Treasurer / Website / Membership (Rachel)
  - a. Treasurer
    - i. New budget/tracking system update.
    - ii. Budget estimates due to Rachel at beginning of January.
    - iii. Fundraising Letter Update.
  - b. Membership
    - i. We now have 45 members, our largest membership total ever!
    - ii. Please send completed surveys to Rachel
    - iii. Membership committee will review surveys at their December 16 meeting at Tommy’s on OSU campus and report to Executive Council.
  - c. Website
    - i. Rachel to update the site with information on the garage sale and phone donations.
  - d. Mother / Daughter Banquet 2005 (Oct. 1<sup>st</sup> 11 am – 1 pm)
    - i. We plan to have this at Biddie’s Coach House in Dublin
    - ii. We decided to do the Victorian Tea
    - iii. Need to work on invitations
    - iv. Sara Shunkwiler will speak on her fight with breast cancer
5. COR (Lee Ann)
  - a. SWE Conference Overview (10/13 – 16).
  - b. Next SWE Report due January 10
6. Girl Scouts / Outreach (Suzanne)
  - a. E-week activity – Engineering Shop for badges

- b. E-week activity – Host middle/high school female students to shadow professionals for a day
- 7. Student Liason (Tricia)
  - a. Pottery Paining Report.
- 8. Plant Tours activity (Lynne)
  - a. Need contact name for Denison Industries in Marysville.
  - b. Good Visual Workplace, plan to get tour there during 1<sup>st</sup> quarter of 05
- 9. Community Service (Lynne)
  - a. Lynne is collecting used cell phones for Cell Phones for Life
  - b. Bring old/used phones to January meeting.
- 10. Logo Contest (Rachel)
  - a. So far no logo submissions.

**Event Updates:**

**Membership Meetings:**

- 1. Table Topic: Gina Cooper (Professor at DeVry) on Bioinformatics  
 When: Tuesday, January 18<sup>th</sup> @ 7 – 8 pm  
 Where: TGI Friday's (Off of Fishinger Rd., Hilliard)  
 Provided: Appetizers and Nonalcoholic Drinks
  
- 2. Table Topic: Rachel Lewis (Transportation Engineer) on Aerial Engineering  
 When: Tuesday, April 12th @ 7 - 8 pm  
 Where: Cozymel's in Dublin  
 Provided: Appetizers and Nonalcoholic Drinks

**Special Events:**

- 1. What: Longerberger Basket Plant Tour  
 Who: SWE Members and Friends & Family of SWE Members  
 When: TBD (Spring 2005)  
 Cost: TBD  
 RSVP: TBD
  
- 2. What: Anheuser-Busch Plant Tour  
 Who: SWE Members and Friends & Family of SWE Members  
 When: TBD (Spring 2005)  
 Cost: TBD  
 RSVP: Kristina Kennedy by TBD

**Student / Professional Joint Activities:**

- 1. What: Bowling  
 Where: Columbus Bowling Palace  
 When: TBD (2<sup>nd</sup> week of February 2005)  
 RSVP: Tricia Fought by TBD
  
- 2. What: BBQ  
 Where: TBD (near Toledo, ONU, OU, etc.?)  
 When: TBD (late April 2005?)  
 RSVP: Tricia Fought by TBD

Girl Scouts / Outreach:

1.     What:           E-Week (Introduce a Girl to Engineering Day) – [www.eweek.org](http://www.eweek.org)  
       When:           2/24/04
  
2.     What:           Toy Challenge (5<sup>th</sup> & 8<sup>th</sup> Graders) – [www.toychallenge.com](http://www.toychallenge.com)  
                       \$25 to sponsor a team. We agreed to sponsor TWO teams.  
                       Adult Coaches needed  
       Contact:        For more information, contact Rachel Lewis ([rachel.30.lewis@earthlink.net](mailto:rachel.30.lewis@earthlink.net)).

Fund Raising Effort:

1.     What:           SWE Logo Contest & Sale  
       When:           Submissions accepted 11/1/04 - 1/1/05. Membership vote to follow.  
       Contact:        Rachel Lewis
  
2.     What:           Pampered Chef catalog party  
       When:           Prior to Mother's Day  
       Contact:        Lynne's daughter Katie is a Pampered Chef hostess and will provide catalogs
  
3.     What:           SWE Garage Sale  
       Where:          London, Ohio (Rebecca Blust's House)  
       When:           TBD (~May)  
       RSVP:          Rebecca Blust by TBD.