

SOCIETY OF WOMEN ENGINEERS
CENTRAL OHIO EXECUTIVE COUNCIL MEETING – FY05 MEETING MINUTES
August 17, 2005, 6:30 – 7:30 p.m.
Panera Bread – Dublin, Avery Road

Attendees: Kristina, Meghan, Anna, Suzanne, Tricia, and Lynne

Council Updates:

1. President (Kristina)
 - a. Review of June 11 meeting minutes.
 - b. New membership data, we now have 59 members
 - c. Honda wants to see information re: our section. They may be able to sponsor an event for us. Kristina will be presenting information to Honda human resource personnel in the next couple weeks.
 - d. Next meeting: Sept 10, 8:30 a.m., Panera Bread, Polaris
2. Vice President (Becky)
 - a. Grant investigation/status?
 - b. Lynne will email Becky with IIE grant information.
 - c. Kristina is sending grant info, too.
3. Secretary (Lynne)
 - a. Newsletter (Lynne, Peggy)
 - i. Summer newsletter was emailed (in pieces due to size of document) to Rachel for entry into website.
 - ii. Schedule for next newsletter publishing, article submission due dates for the Fall issue should be sent to Peggy before October. Next newsletter to be published in October.
4. Treasurer /Fund Development (Kristina / Rachel)
 - a. Treasurer / Fund Development
 - i. We need to pick a night for our Max & Erma's fundraiser this fall. We will pass out coupons and get 15% back to our section.
 - ii. Corporate sponsorship (PPG, Honda, etc.) See notes under President report above.
 - iii. Golf Tournament in Spring '06? Sherry and Meghan will coordinate this event.
 - iv. Collecting money at membership meetings. We agreed to charge \$5 for members, guests free.
 - v. Gift basket auction possibility? We may get a gift basket for a raffle at the Mother/Daughter banquet.
5. Membership (Anna)
 - a. New member packets – Anna brought the draft of the flyer she is composing for our section. Kristina will edit and return to Anna next week.
 - b. Anna will create a database and track attendance of members and prospective members (See Lynne's meeting minutes for lists of attendees at each meeting.)
 - c. Mother / Daughter Banquet discussion
 - i. Anna completed the invitation letter which will be mailed out to all members.
 - ii. Payment will be made to Meghan Roe .
 - iii. Kristina will follow up with Sara Shunkwiler to get the title of her talk and introduction information.
 - iv. Favors – Suzanne offered to provide tea bag holder favors
 - v. Cost -- \$25 adult, \$10 for children ages 12 and under.
6. COR (Lee Ann)
 - a. 2006 SWE Professional Conference (Columbus) report.
 - b. T-shirt order - status?
7. Girl Scouts / Outreach (Suzanne)
 - a. COSI event status (funding, volunteers, etc.) October 8
 - b. Start planning Spring Outreach (Ex: Race for the Cure water table?) Katie Walker with Komen Race for the Cure added us to the database and will be calling us to volunteer at the event this next year.
 - c. Suzanne will contact Peggy for information on Future City events and judging.
8. Student Liason (Tricia)
 - a. Fall event – set date and activity (Plant Tour – Anthony Thomas, Anheuser Busch?)
 - i. DeVry fall event date tentatively set for Nov 12
 - b. Spring event – set date and activity (Upgrade Party?)

- i. May 6 tentative date with Dayton
- c. Tricia will contact the Ohio student chapter presidents and offer us as speakers by Sept 15.

Event Updates:

Membership Meetings: 4 set for FY06:

Sept. 28 Speaker: Rachel Lewis Topic: Aerial Engineering

Nov. 16

Jan. 26 Speaker: Sara Shunkwiler Topic: Career Changes

March 22

May 17

Need assistance finding speakers. Anna will ask her mentor at work to be one of our speakers.

Special Events:

1. What: 2nd Annual SWE Mother / Daughter Brunch
 Who: SWE Members, Mothers & Daughters of SWE Members
 When: Saturday, October 1st, 2005 @ 11 am – 1 pm
 Where: Biddie's Coach House (Dublin)
 Speaker: Sara Shunkwiler
 Cost: \$25 / adult, \$10 / children 12 and under
 RSVP: Rachel Lewis (rachel.30.lewis@earthlink.net) by TBD.

Respectfully submitted,
Lynne M. Waldron
Secretary, Central Ohio SWE
August 26, 2005