

**SOCIETY OF WOMEN ENGINEERS**  
**CENTRAL OHIO EXECUTIVE COUNCIL MEETING – FY05 MEETING MINUTES**  
**April 2, 2005, 8:00 – 9:30 AM**

**First Watch - Hilliard**

Attendees: Kristina, Suzanne, Lee Ann, Tricia, and Lynne

**Council Updates:**

1. President (Kristina)
  - a. SWE Leadership Training
    - i. Knowledge of SWE, Membership as a Contact Sport, Team Building, and Section Finances – Potentially schedule for Summer '05?
  - b. 2006 SWE Professional Region Conference in OH?
    - i. Lee Ann to attend Chicago Conference to get “Know How.” This is April 15, nothing on website yet, as of 4-2-05.
  - c. FY06 Elections
    - i. Nominations accepted 4/3-23 (E-mail to KK). Some already in. Many current officers re-nominated for positions.
    - ii. Target date for elections: 5/1 – 15 (two weeks).
    - iii. New officers take over 6/1/05.
  - d. Next meeting: **Saturday, 5/7/05 @ Kristina’s House - 8 am.** (Last FY05 EC Mtg!)
2. Vice President (Becky)
  - a. SWE Garage Sale (Saturday, May 21<sup>st</sup> @ 9 am – 3 pm. Please pre-price items for sale before bringing them.
  - b. Draft of “Thank You” letter to company sponsors (financial support). We have not had any responses from companies yet.
  - c. Need support with additional “series articles” for Newsletter.
3. Secretary (Lynne)
  - a. Newsletter
    - i. Spring newsletter – will not be mailed, but made available on our website April 6.
    - ii. Discuss potential for electronic newsletter or on-line next year?
      1. Send e-mail each month with link to on-line newsletter.
      2. Benefit = COST savings! ☺
    - iii. Still trying to get date arranged for tour of Denison Industries in Marysville.
4. Treasurer / Website / Membership (Kristina)
  - a. Treasurer / Fund Development
    - i. Responses from Fund Request Letters? 300 were sent out, no responses. 40 returned for no such address
      1. Assistance request to LAS. Lee Ann brought names of companies and passed out 15 names to each of us. We are to attempt to get an email or phone number for the HR person for each company. Then return the forms to Lee Ann by April 25. Lee Ann will send us electronic copies of the lists, so we can fill them in and return to her via email.
      2. Maintain company DB?
        - a. Delete returned letters? Yes, 40
  - b. Membership Committee
    - i. Mother / Daughter Banquet
      1. Speaker has been officially invited & accepted (Sara). (Kristina)
      2. Target cost / member & non-member? \$25 for adults, \$10 for kids under 12.
  - c. Toy Challenge update
    - i. Need help w/ fundraising!
    - ii. May 7 is national competition. 20 people will be going to Washington, D.C. This may drain our funds.

5. COR (Lee Ann)
  - a. Next COR Report due: 4/28/05 Lee Ann will put Toy Challenge information in COR, as well as Chicago trip.
  - b. Phone follow up of fundraising letters? How to proceed?
  - c. T-shirt order status? Shirts will be gray with black logo, 30 in initial order.
6. Girl Scouts / Outreach (Suzanne)
  - a. Longerberger Basket Tour Update – RSVP count? Pursue? No RSVP's yet, date set for May 7.
7. Student Liason (Tricia)
  - a. Student / Professional BBQ update. Set for April 30 at Park of Roses. If we get more than 20 people, we'll need a permit. Otherwise, we're ok. RSVP to Tricia by 4-25-05.

### **Event Updates:**

Membership Meetings: Note: Drop off garage sale items!

1. Table Topic: Rachel Lewis (Transportation Engineer) on Aerial Engineering  
 When: Tuesday, April 12th @ 7 - 8 pm  
 Where: Cozymel's in Dublin  
 Provided: Appetizers and Nonalcoholic Drinks

### **Special Events:**

1. What: Longerberger Basket Plant Tour  
 Details: Located approx. 1 hour east of Columbus, Longaberger offers an hour long basket weaving class with a Longaberger artisan. The cost for this class and basket is usually \$56.96 (+tax) per person. For our pre-scheduled group of 15 or more, the cost is \$43.95 (+tax) per person. Once your basket is complete, Longaberger offers various accessories including a liner or tie-on. Also, we will be touring the production facility, although production will not be running at the time.  
 Who: SWE Members and Friends & Family of SWE Members  
 When: Saturday, May 7th  
 RSVP: Suzanne Singhas ([suzanne\\_singhas@ham.honda.com](mailto:suzanne_singhas@ham.honda.com)) by Friday, April 22nd.
2. What: Denison Industries (Marysville)  
 Who: SWE Members and Friends & Family of SWE Members  
 When: TBD (Spring 2005)  
 Cost: TBD  
 RSVP: Lynne Waldron ([lynne.m.waldron@delphi.com](mailto:lynne.m.waldron@delphi.com)) by TBD.
3. What: SWE BBQ Potluck (Bring a dish to share.)  
 Who: SWE Members and Friends & Family of SWE Members  
 When: Saturday, July 16<sup>th</sup>, 12 – 2 pm  
 Where: Becky Blust's House (London, OH)  
 Cost: FREE  
 RSVP: Becky Blust ([rblust@udayton.edu](mailto:rblust@udayton.edu)) by TBD.
4. What: 2<sup>nd</sup> Annual SWE Mother / Daughter Brunch  
 Who: SWE Members, Mothers & Daughters of SWE Members  
 When: Saturday, October 1<sup>st</sup>, 2005 @ 11 am – 1 pm  
 Where: Biddie's Coach House (Dublin)  
 Cost: \$25 / person  
 RSVP: Rachel Lewis ([rachel.30.lewis@earthlink.net](mailto:rachel.30.lewis@earthlink.net)) by TBD.

### Student / Professional Joint Activities:

1. What: Student / Professional BBQ  
Where: Park of Roses (Columbus, OH)  
When: Saturday, April 30<sup>th</sup>, 12 pm  
RSVP: Tricia Fought ([pfought@columbus.rr.com](mailto:pfought@columbus.rr.com)) by 4/25.

### Girl Scouts / Outreach:

1. What: Toy Challenge Student Presentation & Pizza Party  
Details: Our SWE Section is currently sponsoring two teams of 6<sup>th</sup> graders working to invent a new toy concept. The teams are planning to present their toy designs to our SWE section, followed by a pizza party.  
When: April/mid  
Contact: For more information, contact Rachel Lewis ([rachel.30.lewis@earthlink.net](mailto:rachel.30.lewis@earthlink.net)).
2. What: Cell Phones For Life  
When: Tuesday, April 12<sup>th</sup> @ 7 pm  
Drop off old / used cell phones as donations at the April Membership Meeting.  
Contact: Lynne Waldron ([lynne.m.waldron@delphi.com](mailto:lynne.m.waldron@delphi.com)) for additional details.
3. What: Engineering Career Day for Young Women  
(<http://www.goodyear.com/careerday/pbInforegistration.html>)  
Details: Seeking women currently in engineering or technical fields to participate as panelists, to speak briefly about their education and job experiences, encouraging the young women in attendance to prepare for or select a career in math/science/engineering.  
Where: Goodyear (Akron, OH)  
When: Saturday, April 30<sup>th</sup>  
Contact: Brandy Moorhead ([brandy\\_moorhead@goodyear.com](mailto:brandy_moorhead@goodyear.com)) Phone: (330) 796-6372

### Fund Raising Effort:

1. What: Pampered Chef catalog party  
Where: Lynne Waldron's House (Dublin)  
When: Sunday, April 10<sup>th</sup>, 2 pm  
RSVP: Lynne Waldron ([lynne.m.waldron@delphi.com](mailto:lynne.m.waldron@delphi.com)) by April 1st.
2. What: SWE 2<sup>nd</sup> Annual Garage Sale  
Where: London, Ohio (Rebecca Blust's House)  
Details: Donation drop off available at the April 12<sup>th</sup> membership meeting.  
When: May 21st  
Contact: Rebecca Blust ([rblust@udayton.edu](mailto:rblust@udayton.edu)) for more details.

### FY06 Elections:

#### Nomination Instructions:

- Please send nominations to [kkennedy@oh.hra.com](mailto:kkennedy@oh.hra.com) between 4/4 – 15.
  - Please be sure to include in nominee name, brief bio & e-mail address.
  - All current officers were nominated by Kristina, let her know if you DON'T want to run.

#### Voting Instructions:

- The FY06 Elections will be held May 1 – 15<sup>th</sup> w/ on-line voting.

New Officer Instructions:

- New officers will take over on June 1<sup>st</sup>!
- The FY06 President will be responsible for organizing a new officer / goal setting meeting in June.

\*See detailed descriptions of the positions on the Central Ohio web site: <http://www.swe.org/RegionG/CentralOhio/officers.html>

Membership Meetings\*: Note: Drop off garage sale items and used cell phones!

Respectfully submitted,  
Lynne M. Waldron  
Secretary, Central Ohio SWE  
April 13, 2005