



# Society of Women Engineers

ASPIRE • ADVANCE • ACHIEVE

## REGION B AWARDS PACKAGE

The following awards will be given at the 2008 Sonora Region Conference in Pasadena, CA. The nomination deadline for the Sustaining Benefactor and Emerging Leader Awards is two weeks after the conclusion of the National SWE Conference. The exact date will be determined by the Region B Awards Committee Chairperson.

- Membership Awards
- Outstanding Section and MAL Participation
- Sustaining Benefactor
- Emerging Leaders (Professional & Collegiate)

### MEMBERSHIP AWARDS (Professional, Collegiate)

Certificates of Appreciation and Honorable mentions will be awarded to Professional and Collegiate Section in the following categories:

- Highest Retention
- Highest Membership Growth

The awards will be based on data from the previous fiscal year as of June 30. Award preparation will be assigned to the RCMC and RMC.

### OUTSTANDING SECTION AND MAL PARTICIPATION

The *Outstanding Section and MAL Participation in Regional/National events* award (Professional and Collegiate) will be awarded to the sections with the highest score determined from each of the categories below. Based on data from previous Fiscal Year.

- Attending Region B Meetings = 5 points for each meeting
  - Includes the Region B Meeting at National Conference
  - At least one representative from section must attend entire meeting each time
  - Bonus 2 points for 100% COR member participation (alt ok)
- Submitting Region B Reports = 3 points each report submitted
  - Report submitted on-time = Additional 2 bonus points
- Final Annual Report submitted for FY = 5 points

- Report submitted on-time = Additional 5 bonus points – if data is available
- Final Financial Report submitted for FY = 5 points
  - Report submitted on-time = Additional 5 bonus points – if data is available
- Attending Region B Conference Collegiate/Professional Meeting = 5 points
  - At least one representative from section must attend entire meeting
- Member Retention from previous fiscal year as of 6/30 of current fiscal year from SWE HQ: (can only score in one % category)
  - 25-49% = 3 points
  - 50-62% = 5 points
  - 63-74% = 6 points
  - 75-89% = 8 points
  - 90-100% = 12 points
- Sponsor Region event during the fiscal year (meeting, conference, workshop etc.) 5 Points
- Bid for Region conference - 5 points
- Nomination submission for region awards – 2 points per submission.

### **SUSTAINING BENEFACTOR AWARD**

To publicly acknowledge continuous and significant employer, academic institute or sponsor support of Region B professional and collegiate SWE section activities and members.

Examples of exemplary support evidence (exact values, activities and participation may vary):

Sustained support of employee participation in local or region SWE activities for five or more years

Sustained support of local or region SWE programs through major cumulative actual or in-kind donations of company or organization resources valued in excess of \$10,000

Ongoing partnerships in major local or region programs and activities

Establishment and continued support of national SWE programs directed by local sections or the region

Submission Requirements:

Documented submission of why the nominated company or organization deserves special recognition in 2 pages or less, examples of exemplary support must be described in detail. In addition to the description, the following information must be provided.

Nominee Information:

Name of organization or company

Contact Person, Address, Telephone, Email

Brief description of organization or company (250 words maximum)

Proposed Citation to be inscribed on award.

Nominator Information:

Name, Address, Telephone, Email

Important Dates:

The nomination deadline is 2 weeks after the conclusion of the National Conference;

exact date will be determined by the Awards Committee Chairperson. Awards will be presented at the Region B Conference.

Award: \*To be established during inaugural year. Additionally, recognition will be given in Region Conference publications.

Judges panel will comprise of past Directors/Governors of Region B and SWE Board Members (past or present) will review the nominations and make the selection. More than one nominee may be selected. Recipients of the award will be recognized at the annual Region B Conference.

### **EMERGING LEADER AWARD (Professional)**

The Emerging Leaders Award honors any SWE professional member who has been actively engaged in an engineering or technology profession, has demonstrated outstanding technical excellence and has consistently engaged with SWE, and has at least five (5) years of cumulative engineering experience as of December 31 of the year. Each advanced engineering degree obtained on a full-time basis counts as one year of experience. Award will be presented at the annual SWE Region B Conference. The award may be presented to one member annually.

#### Important Dates:

The nomination deadline is two weeks after the conclusion of the National SWE conference, exact date to be determined by the Region Awards Committee Chairperson. Awards will be presented at the Region B Conference.

#### Qualifications might include:

A member who has been actively engaged in an engineering or technology profession.  
A member who has demonstrated outstanding technical excellence resulting in significant accomplishments,  
A member who has demonstrated outstanding leadership excellence.  
A member who has demonstrated consistent SWE membership and participation with SWE activities.

#### SWE Requirement:

All candidates must be a SWE Region B member in good standing at the time of nomination.

#### Experience

The ideal candidate will have:

- Has at least five (5) years of cumulative engineering experience as of December 31. Each advanced engineering degree obtained on a fulltime basis counts as one year of experience.

#### Main Criteria

The main criteria for selection are based on:

- 50% Professional Achievements Demonstrating Leadership: Discuss the nominee's active engagement in an engineering or technology profession and achievements

demonstrating leadership in her profession. This should include details on her leadership role, what responsibilities she had in this role, and tangible results of the project/team.

- 50% Community Involvement and Leadership Activities: Discuss the nominee's involvement in the community including the leadership roles held in community activities, including SWE. Emphasis should be given to activities in which the nominee was leading an event or activity.

Submission Requirements:

Nomination Packages are must include the following information:

1. Nomination Form
2. Formal Statement, including recommended inscription citation and biography
3. Photograph
4. Professional Resume
5. SWE Resume
6. Endorsement by SWE leader and professional colleague.

The Nomination Form has been posted as a separate document on the Region Awards Web Page. The Nomination Form can be downloaded, easily filled out, and attached in your submission email. An incomplete Nomination Form will remove a candidate from consideration. The Formal Statement and Biography both have specific formatting requirements and length limitations. However, there are no formatting requirements for the Professional and SWE Resume\*. This allows those who have Professional Resumes to use their current format. This also gives those who do not have Professional Resumes an opportunity to create it, as they desire. The SWE Resume\* will confirm SWE experience, as required with those particular awards.

\*Note: It is assumed that the Professional Resume may contain information about the candidate's involvement in professional and technical organizations, including SWE. The purpose of having a resume for SWE exclusively is to allow SWE members to emphasize and expand on their applicable SWE experiences.

\*\*The nominator must be a SWE Member in good standing or a SWE Corporate member.

### **EMERGING LEADER AWARD (Collegiate)**

The Emerging Leaders Award honors any SWE collegiate member who has been actively engaged in an engineering or technology degree, has demonstrated outstanding technical excellence and has been a consistently engaged with SWE, and no more than 1 year out of college as of December 31. Award will be presented at the annual SWE Region B Conference. The award may be presented to one collegiate member annually.

Important Dates:

The nomination deadline is two weeks after the conclusion of the National SWE conference, exact date to be determined by the Region Awards Committee Chairperson. Awards will be presented at the Region B Conference.

Qualifications:

The ideal candidate will be:

- A Collegiate member who has been actively engaged in pursuing an engineering or

technology degree.

- A Collegiate member who has demonstrated outstanding leadership excellence resulting in significant accomplishments toward the SWE mission.
- A Collegiate member who has demonstrated consistent SWE membership and actively participates in SWE activities.

#### SWE Requirement

All candidates must be a SWE Region B member in good standing, at the time of nomination.

#### Experience

The ideal candidate:

- Is a current colligate SWE member or is no more then 1 year out of college as of December 31 during the FY of the nomination.

#### Main Criteria

The main criteria for selection are based on:

- 50% Educational Achievements Demonstrating Leadership: Discuss the nominee's active engagement in an engineering or technology degree and achievements demonstrating leadership in her discipline. This should include details on her leadership role, what responsibilities she had in this role, and tangible results of the project/team.
- 50% Community Involvement and Leadership Activities: Discuss the nominee's involvement in the community including the leadership roles held in community activities, including SWE. Emphasis should be given to activities in which the nominee was leading an event or activity.

#### Submission Requirements:

Nomination Packages are must include the following information:

1. Nomination Form
2. Formal Statement, including recommended inscription citation and biography
3. Photograph
4. Professional Resume
5. SWE Resume
6. Endorsement by SWE leader and/or professional/educational leader.

The Nomination Form has been posted as a separate document on the Region Awards Web Page. The Nomination Form can be downloaded, easily filled out, and attached in your submission email. An incomplete Nomination Form will remove a candidate from consideration. The Formal Statement and Biography both have specific formatting requirements and length limitations. However, there are no formatting requirements for the Professional and SWE Resume\*. This allows those who have Professional Resumes to use their current format. This also gives those who do not have Professional Resumes an opportunity to create it, as they desire. The SWE Resume\* will confirm SWE experience, as required with those particular awards.

\*Note: It is assumed that the Professional Resume may contain information about the candidate's involvement in professional and technical organizations, including SWE. The purpose of having a resume for SWE exclusively is to allow SWE members to emphasize and expand on their applicable SWE experiences.

\*\*The nominator must be a SWE Member in good standing or a SWE Corporate member.

For inaugural year of the award program, region operational budget line item shall be no more than \$500 for the expense of the plaque or similar award. No travel stipends shall be offered at this time.