

Conference and Registration Information

Volunteers Needed

We'd love to have your help! We need at least 100 volunteers to perform various tasks ranging from 1-4 hours. Instructions and/or training provided on-site as necessary. Contact Ann O'Connell at ann.oconnell@swe.org to volunteer. If you know what days and approximate times you plan to be in Detroit, please indicate that in your note volunteering to help.

Program Information

Information printed in the 2002 Preliminary Program is subject to change. All attendees registered for any cancelled paid events will be notified. All program changes will be announced on the web site.

Methods of Payment

Mail: Send check payable to SWE, or credit card (American Express, Visa, MasterCard) payment to:
2002 SWE Registration Office
Dept. 20-1082
P.O. Box 5940
Carol Stream, IL 60197-5940

Fax: Send credit card payments to
312-596-5252

On-Line: credit card payment only via
www.swe.org

Note that purchase orders for registration ARE NOT accepted under any circumstances. Registration confirmation will be mailed, however, all badges and tickets will be picked up at the SWE Registration Desk on-site.

Exhibitor Registration

Exhibiting companies will be sent a separate registration form in the Exhibitor Service Kit, approximately 60 days prior to the conference.

Registration Questions

Please direct all registration questions to the SWE Registration Office by
Phone: 312-596-5223
Fax: 312-596-5252 or
Email: nationalconference@swe.org

These questions include receipt of registration and fees, confirmation forms, and availability of ticketed events.

Cancellations

Refunds will be issued for written cancellations only (fax and email are accepted) received at the Registration Office no later than September 15, 2002. Individual paid event tickets are NOT refundable unless SWE cancels that event. Please direct cancellation requests as follows:

2002 SWE Registration Office
Dept. 20-1082
P.O. Box 5940
Carol Stream, IL 60197-5940
(OR) Fax: 312-596-5252
(OR) Email:
nationalconference@swe.org

Telephone cancellations are not accepted and refunds are issued from the Registration Office ONLY to the original payee by the method paid.

On-Site Registration Hours and Location

Cobo Conference/Exhibition Center,
MACOMB HALL

Hours:
Tuesday, October 8, 7:00 pm–9:00 pm
Wednesday, October 9, 7:00 am–6:00 pm
Thursday, October 10, 7:00 am–7:30 pm
Friday, October 11, 7:00 am–5:00 pm
Saturday, October 12, 8:00 am–12:00 pm

Ticket Resale

For your convenience, the SWE concierge desk will support a ticket

exchange program at which members can swap, sell, or donate tickets to each other for non-refundable events.

Children

Children 16 and over may register to attend non-ticketed events or may purchase student tickets to attend most ticketed events. There may be some tour restrictions. Note: No one under the age of 18 will be allowed in the Exhibit Hall (other than the registration area) during ANY period of Exhibitor Setup. However, we will have child care available all week at the Cobo Conference/Exhibition Center.

Children under 16 do not need to pay a registration fee, but must purchase tickets to any ticketed event. Some exceptions may apply for children under 5; please call 800-892-2858 if you have any specific questions or concerns on children's fees.

Guest Fee of \$50

Spouses and other guests of participants (over 16 years of age) are invited to attend the SWE conference. The guest fee includes the exhibit hall events and opening ceremony. Guests may purchase tickets to paid ticketed events through the registration process prior to September 27, 2002. However, if a guest wishes to include CES, seminars, workshops or any other educational part of the conference, a daily or full registration must be purchased.

Registration Deadline

In order to take advantage of early registration fees, register as soon as possible. The registration deadlines are as follows:

Early: Postmarked by Thursday, August 15, 2002

Pre-Registration: Friday, September 27, 2002

On-line Registration: Friday, September 27, 2002

Option 2 Registration: Friday, September 27, 2002*

*However, you may purchase individual event tickets on-site, based on availability. All event tickets are issued first-come, first-served.

Registration Form



Please complete all information on the registration form below and return it to the 2002 SWE Registration Office before September 27, 2002. Mail to:

Dept. 20-1082
P.O. Box 5940, Carol Stream, IL 60197-5940
Phone: 312-596-5223 Fax: 312-596-5252
Email: nationalconference@swe.org On-line: www.swe.org

Last Name (Surname) First Name MI

Name Preferred for Badge

Company or Academic Affiliation for Badge

City State Zip

Phone Fax Email

Engineering Field (Discipline) or Engineering Major

- SWE Board Member
- SWE Fellow
- SWE Life Member
- I would like to volunteer for the conference
- Graduate Student
- NSBE, SHPE, ASCE, ASME (eligible for member fee)
- Guest of Member _____

(For over 16 years old, specific rules apply. See page 27 for details.)

Non-member fees include a one year membership to SWE. In order to obtain this member or student membership, you MUST fill out the information below:

Degree(s)

Date

College/University

Current Discipline

Membership Renewal Take this opportunity to renew your membership along with your conference registration

- Members - \$75.00
- Students - \$15.00
- Retired/Unemployed - \$37.50

Include the amount in the total due on the next page.

Check here if you have a disability that may require special services. Attach a written description of your needs and notify our management office:

Email: jelipani@showmngmtservices.com
Fax: 630-271-8234 Phone: 630-271-8220

Special Meal Requirements (check all that apply)

This applies to ticketed meals only. We will have vegetarian choices at buffets and receptions

- Nut (or other) Allergy _____
- Vegetarian
- Kosher
- Wheat-Free
- Dairy-Free
- Gluten-Free

Note: We cannot guarantee our ability to accommodate on-site requests for special meals or special services. We strongly recommend you use this form for notification.

Registration Options

Option 1 Includes:

- Exhibits and Career Fair, and Open Technical Exchange
- Fall Social
- Technical Presentations
- All Receptions (except private receptions) including "A Taste of Detroit"
- Workshops, Panels, and Free Seminars
- Opening Ceremony featuring Dr. Sally Ride
- All Conference Publications

Option 2 Includes:

All items in Option 1 plus:

- Student Awards Banquet
- Membership Breakfast
- SWE Achievement Award Banquet
- One Paid Seminar of your choice (excluding Career Enhancement Series)

Registration Fees (deadline dates are **postmark** dates)

	Option 1		Option 2 <i>unavailable after 9/27</i>	
	Before 8/15	After 8/15	Before 8/15	After 8/15
Member	\$250	\$300	\$390	\$440
Student Member	\$150	\$150	\$245	\$245
Retired/Unempl	\$200	\$250	\$340	\$390
Non-Member	\$350	\$400	\$440	\$490
Non-Mbr Student	\$175	\$200	\$290	\$315
Daily Fee*	\$100	\$120	NA	NA
Daily Student*	\$50	\$50	NA	NA

*includes all Option One Events of the day chosen
Choose Wed Thurs Fri Sat

Career Fair Only Friday, October 11 _____ \$ 35
Career Fair Option available only to local students or local professionals seeking employment. This option is not available to SWE Career Fair Exhibitors.

Special Events Registration

Please check all events that you plan to attend and include them in your total fee. If you have signed up for Option 2 indicate the seminar on the appropriate line but do not include the cost of the seminars. Refer to registration book for dates and times of events.

Meal Events

Qty.		Student	Attendee
___	Awards Achievement Banquet	\$40	\$60
___	Membership Breakfast	\$25	\$35
___	Student Awards Banquet	\$35	\$50

Subtotal \$ _____

Career Enhancement Series

Qty.		Date	Fee
___	Leadership Development	10/9	\$50
___	Meeting Mastery	10/9	\$50
___	Highly Effective Relationships	10/9	\$50
___	Power in Your Presentations	10/9	\$50
___	Managing Change/Negativity	10/9	\$60
___	Marketing/Career Success	10/10	\$50
___	Team Building	10/10	\$50
___	Effective Communication	10/10	\$50
___	Negotiating for Win/Win	10/10	\$50
___	CREW-Respectful Environment	10/10	\$50
___	Emotional Intelligence	10/10	\$50
___	Intermediate Project Mgmt.	10/12	\$50
___	Creating Strategic Partnerships	10/12	\$50
___	Victors without Victims: Conflict	10/12	\$50

Subtotal \$ _____

Seminars

Qty.		Date	Fee
___	Learning Circles	10/10	\$35
___	Are You Derailing Your Career?	10/10	\$50
___	How Men/Women Communicate	10/10	\$35
___	Thriving with Change	10/10	\$75
___	The Art of Influencing People	10/10	\$50
___	Smart Money Moves	10/10	\$75
___	Personal Visioning through Play	10/10	\$35
___	Bridging the Generation Gap	10/11	\$35
___	Power Tools for Women	10/11	\$50
___	Managing Older Men	10/11	\$60
___	Let Go and Lighten Up	10/11	\$75
___	Speaking from Position/Strength	10/11	\$60
___	The Weigh to Health	10/12	\$35
___	Job Fit and Your Career	10/12	\$35
___	Passionate Work: Ignite Fire	10/12	\$75

Subtotal \$ _____

Technical Tours

Qty.		Date	Fee
___	Autoliv Crash Barrier Test Facility	10/9	\$35
___	Pall Life Sciences	10/9	\$30
___	Ride and Drive with Ford Motor Co	10/10	\$35
___	General Motors Proving Ground	10/10	\$30
___	DaimlerChrysler SciLabs	10/10	\$25
___	DaimlerChrysler Proving Ground	10/11	\$35
___	Detroit Water Works	10/11	\$30

___	Cadillac Assembly Plant	10/11	\$25
___	Pewabic Pottery	10/11	\$25
___	Jacobs Sverdrup Driveability Test	10/12	\$30

Subtotal \$ _____

Local Interest Tours

Qty.		Date	Fee
___	Golf Outing at Pheasant Run	10/9	\$100
___	SWE Archives at Wayne State	10/9	\$25
___	Henry Ford Museum	10/10	\$35
___	Cranbrook House and Gardens	10/10	\$50
___	Morley Candy Makers	10/10	\$10
___	Round Robin Discovery	10/11	\$5
___	Morley Candy Makers	10/11	\$10
___	Detroit Zoo Self Guided Tour	10/11	\$25
___	Henry Ford Estate	10/12	\$50
___	Henry Ford Museum/Greenfield	10/12	\$7
___	SWE Archives at Wayne State	10/12	\$25

Subtotal \$ _____

Fee Summary

	Subtotals
Registration Payment (Option 1, 2, or other)	_____
Add-On Guests \$50.00 each	_____
<i>(refer to registration information for details)</i>	_____
Membership Renewal	_____
Meal Events	_____
Career Enhancement Series	_____
Seminars	_____
Technical Tours	_____
Local Interest Tours	_____
Grand Total	\$ _____

Method of Payment

Check No. _____
 VISA Mastercard American Express

Card No. _____

Expiration Date _____

Name as it appears on the card _____

Cardholders Signature _____

How to Register

On-Line: www.swe.org (credit card only)
 By Mail: 2002 SWE Registration Office, Dept. 20-1082,
 P.O. Box 5940, Carol Stream, IL 60197-5940
Check and/or credit card must accompany payment.
 By Fax: 312-596-5252 (credit card only)
 By Email: nationalconference@swe.org
You should receive confirmation of your registration within 2 weeks of receipt.