

GUIDELINES FOR AUTHORS
and
INSTRUCTIONS FOR
ABSTRACT/PAPER SUBMISSION

Society of Women Engineers
2002 National Conference
October 9-12, 2002

Abstracts to be considered for the technical paper tracks and the Open Technical Exchange must be submitted following these instructions. Instructions for submitting the full papers will be available at a later date. Please check this page for any updates. It is recommended that authors check for updates two weeks before submission deadlines. Submitting a full paper for publication in the conference proceedings is encouraged, but optional. See the Call for Papers (link to this) for information about the topical areas that will be emphasized at this conference.

Important Dates:

Abstract submission deadline: March 15, 2002

Notification of acceptance: May 1, 2002

Final paper submission: July 1, 2002

Confirmation to authors of final paper receipt: July 22, 2002

Abstract Submission Instructions

All abstracts must be submitted electronically by Friday, March 15, 2002. The preferred method is by e-mail attachment to swe_papers@swe.org. The abstract should be no more than one page in length and should be saved as a Word document or in Rich Text Format. The file should be named using your last name and first initial; for example, doej1.doc for the first abstract you submit, doej2.doc for the second, and so on. Including the text of the abstract in the body of an e-mail message to swe_papers@swe.org is an alternative method for submitting abstracts. The third and least preferred method of abstract submission is to mail a floppy disk to the Technical Paper and Presentation Chair at the mailing address given below.

In addition to the abstract itself, authors should provide contact information (e-mail, phone, mailing address) and the preferred presentation format (oral presentation and/or poster at the Open Technical Exchange). Oral presentations are strongly encouraged.

Paper Acceptance and Notification

Abstracts will be peer reviewed, and authors will be notified of paper acceptance by May 1, 2002. All authors whose papers are accepted will be invited, but not required, to submit a full paper for publication in the conference proceedings. The guidelines for final paper formatting and submission will be posted at a later date.

Questions and Further Information

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