

SOCIETY OF WOMEN ENGINEERS
CENTRAL OHIO EXECUTIVE COUNCIL MEETING – FY06 MEETING MINUTES
October 9, 2006

Panera Bread (875 Bethel Road), 6:30 – 8:30 p.m.

Attendees: Lynne, Suzanne, Elizabeth, Michelle, Anna (on phone)

Goal: Calendar Planning for FY07

Event Updates:

1. Mother Daughter Brunch – SM
 - a. 11:30 a.m. – 1:00 p.m., November 11, 2006
 - b. Columbus Athletic Club
 - c. Cost will be \$25 - \$30 per person
 - d. Suzanne working on meal options, which will be included on invitations: 1 salad, 2 sandwich options, 3 dessert options
 - e. Jessica working on invitations, which may go out this Saturday
2. Membership Meetings – SM
 - a. Dates, Locations and topics (times will be 6 p.m. social hour, 7 p.m. presentation):
 - i. Oct. 18 -- Gordon Biersch, (401 N. Front Street)
 1. Topic: Technical Bridge Design - Columbus Engineering Consultants program review.
 2. Speaker: Elizabeth Widman and her boss
 3. Postcards went out last week for this
 4. Michelle to email OSU SWE re: this
 - ii. Nov. 16 -- Dublin, at Mary Kelly's
 1. Topic: Project Management
 2. Speaker: **Jessica Flasche to get speaker from PMI**
 - iii. Jan. 16 -- Worthington, at Winking Lizard
 1. Topic: Potential topics include Mentoring, Leadership, and Engineering vs. Management.
 2. Speaker: **NEED** speaker (Elizabeth to ask Jim Watkins for this one)
 - iv. Feb. 15 -- Gahanna/New Albany, at Champps or GameWorks
 1. Topic: Public Speaking Skills
 2. Speaker: Jessica Flasche
 - v. Mar. 13 -- Campus area, at Buckeye Hall of Fame or Faculty Club
 1. Topic: OSU Panel
 2. Speakers: Kristina Kennedy to get 2-3 OSU reps
 - b. Members will pay \$5 for meeting attendance.
 - c. We decided on a \$2 discount for wearing SWE logo T shirt to meetings.
 - d. Social hour from 6-7 p.m. Meeting presentations start at 7 p.m.
3. Outreach Activities – KK (absent, sent email update)
 - a. Oct. 20 – Gearing Up! (SWE – Girl Scouts __ OSU WiE) Full day event at Honda East Liberty Plant with Girl Scouts ages 13-17. Per KK, enough attendees, so this is a GO.
 - b. Nov. 4 – Girls Explore Engineering! Full day event at COSI with middle school girls. Information available on COSI website.
 - c. Jan. 20 – Future Cities Competition at COSI will need judges
 - d. Feb. 24 – Introduce a Girl to Engineering Day – ½ day event at OSU with local 3rd – 6th graders, parents and teachers
4. Collegiate Activities – MM
 - a. Inviting college SWE members to our membership meetings

5. E-Week – AS (attended via telephone)
 - a. E-Week is Feb. 18-24, 2007
 - b. Anna is sending email blast to choose a young (< 30 yr old) member to nominate for “New Faces of Engineering” recognition during E-Week
 - i. Nomination due to National SWE by October 20
 - ii. Then 5 will be chosen for the recognition

6. Joint Events with IIE – LW
 - a. Past Events:

SEPTEMBER 14: Process Improvement Event at Ohio Health. A big thanks to Dave Rice, PE and Chapter #1 member, who hosted IIE members at his company. After a brief welcome, an excellent presentation was provided on the problem solving methodology used at Riverside Hospital, including case examples. Our chapter Pres Bob Schroer commented, "The explanations of your process improvement were very detailed and supported the project presentations very well. The tour of pathology was a great way to cap off the presentations. I didn't get any pictures on the tour and that is probably a good thing." **We had NO SWE members at this one.**

OCTOBER 5: Problem Solving Event at Honda. A team of six Honda IEs hosted our chapter last week. A very special thanks to Jose Banaag, Susan Dulik, Jordan Green, Dan Kort, and Tim Leopold, who are all chapter members working at Honda of America facilities. Our meeting location was at the Marysville Auto Plant, which produces Honda and Acura car models. Tim, an Ohio University Alumni, provided an overview and examples of discrete event simulation performed recently. The presentation was followed by tours of plant lead by Susan and Dan. We followed most of the assembly process, noting the extensive ergonomic design and technology used. It was very impressive to see the finished product roll off the end of the line, through quality control checks and then driven off to a final staging area for delivery. The approximately 30 attendees were also treated to pizza and sodas. It was a great event and we appreciate the hospitality by Honda! **LYNNE attended this one.**
 - b. **NOVEMBER (November 9, 6-8 p.m., location TBD): Material Handling Problem Resolution.** What a fantastic opportunity! Susan Shields, Warehouse Equipment Inc. (WEi), is working to setup a dinner and presentation.
 - i. **Members are encouraged to submit a m-a-t-e-r-i-a-l h-a-n-d-l-i-n-g problem to Sue at sshields@weinet.com or call her at (513) 288-2388. WEi will choose two actual cases to discuss at this event.**
 - ii. Solutions on how to become more efficient and productive and budget costs for those solutions will be presented at the meeting in an open forum. See more details in the attached zip file.
 - iii. **The deadline for submitting your problem to Sue is October 15th.** You may RSVP to schroerb@hstat.com to reserve your place.
 - iv. **SO FAR Michelle and Lynne have signed up for this one.**

Business Updates

1. Treasures Report – ID (absent, report by email)
 - a. Beginning balance (9/5): \$2029.05
 - b. Ending balance (9/22): \$2015.05
 - c. Decrease due to General Meeting. \$14 difference between meeting cost and Martini's total
2. Newsletter – PF (absent)
 - a. Need articles sent to her ASAP.
 - b. Lee Ann to provide online newsletter software information to Peggy

- c. Newsletter articles:
 - i. President's Pen (Lee Ann)
 - ii. Spotlight on ????
 - iii. T-shirt sales (Inaas/Meghan)
 - iv. New Member Welcome (Suzanne)
 - v. Treasurer's Report (Inaas/Meghan)
 - vi. September Membership Mtg Recap (Lee Ann to send pictures, Lynne to submit minutes)
 - vii. October Membership Mtg Announcement (Suzanne)
 - viii. End of Year Banquet Announcement (Lee Ann)
 - ix. Outreach events (Kristina)
 - x. IIE/SWE joint events (Lynne sent email list to all officers, including Peggy on 9/7/06)
 - xi. SWE National Conference ??
- 3. Website – RL (absent)
- 4. Next planning meeting – LAS (absent)
 - a. Nov. 1, 2006, 6:30 p.m.
 - b. Lee Ann's home
- 5. Calendar
 - a. Lynne to update FY07 calendar with corrections from this meeting.

Respectfully submitted,
Lynne M. Waldron
SWE Section G001 Secretary
October 11, 2006